

# OPERATING BUDGET SUMMARY: ALL FUNDS

## **BUDGET SUMMARY BY FUND**

	<b>2000-01 Actual</b>	<b>2001-02 Actual</b>	<b>2002-03 Budget</b>	<b>2003-04 Adopted</b>
<b><u>Revenues:</u></b>				
General Fund	63,048,631	62,133,023	67,341,970	<b>69,044,859</b>
Water Resources Fund	21,340,704	21,656,454	22,082,000	<b>22,708,700</b>
Transit Services Fund	2,810,196	3,226,423	3,411,616	<b>4,052,218</b>
Civic Center Fund	2,105,749	2,777,011	2,077,997	<b>2,001,522</b>
Parking Services Fund	2,124,340	2,142,263	2,072,450	<b>2,136,920</b>
Festivals Fund *	<u>0</u>	<u>799,908</u>	<u>900,916</u>	<b><u>1,170,526</u></b>
Total	91,429,620	92,735,082	97,886,949	<b>101,114,745</b>
Less Interfund Transactions	(5,976,306)	(6,128,868)	(4,657,294)	<b>(5,002,882)</b>
Net Revenue	<u>85,453,314</u>	<u>86,606,214</u>	<u>93,229,655</u>	<b><u>96,111,863</u></b>
<b><u>Expenditures:</u></b>				
General Fund	62,339,990	62,590,338	67,341,970	<b>69,044,859</b>
Water Resources Fund	18,852,371	21,622,253	22,082,000	<b>22,708,700</b>
Transit Services Fund	2,650,747	3,343,050	3,411,616	<b>4,052,218</b>
Civic Center Fund	2,190,512	2,559,601	2,077,997	<b>2,001,522</b>
Parking Services Fund	1,499,766	1,837,238	2,072,450	<b>2,136,920</b>
Festivals Fund *	<u>0</u>	<u>770,722</u>	<u>900,916</u>	<b><u>1,170,526</u></b>
Total	87,533,386	92,723,202	97,886,949	<b>101,114,745</b>
Less Interfund Transactions	(5,976,306)	(6,128,868)	(4,657,294)	<b>(5,002,882)</b>
Net Expenditure	<u>81,557,080</u>	<u>86,594,334</u>	<u>93,229,655</u>	<b><u>96,111,863</u></b>

\* Prior to FY 2001-02, the Festivals Fund was not included in the City's annual operating budget.

## BUDGET SUMMARY - EXPENDITURES

<u>Service Area</u>	<b>2000-01 Actual</b>	<b>2001-02 Actual</b>	<b>2002-03 Budget</b>	<b>2003-04 Adopted</b>
Departments				
<b><u>General Government</u></b>				
Finance	4,007,782	4,010,216	8,608,062	<b>6,218,804</b>
General Administration	1,631,127	1,630,505	1,590,678	<b>1,592,747</b>
Human Resources	713,112	662,029	815,785	<b>851,897</b>
Nondepartmental	663,989	748,384	1,257,666	<b>1,169,960</b>
Total General Government	7,016,010	7,051,134	12,272,191	<b>9,833,408</b>
<b><u>Public Safety</u></b>				
Police	12,104,973	12,871,577	13,033,512	<b>14,038,464</b>
Fire	11,137,274	11,712,588	11,736,285	<b>13,362,737</b>
Nondepartmental	295,036	192,953	233,507	<b>250,000</b>
Total Public Safety	23,537,283	24,777,118	25,003,304	<b>27,651,201</b>
<b><u>Environment &amp; Transportation</u></b>				
Water Resources Fund	18,852,371	21,622,253	22,082,000	<b>22,708,700</b>
Public Works	9,404,244	9,399,300	9,533,376	<b>9,860,973</b>
Engineering	1,529,277	1,501,714	1,684,038	<b>1,847,769</b>
Transit Services Fund	2,650,747	3,343,050	3,411,616	<b>4,052,218</b>
Parking Services Fund	1,499,766	1,837,238	2,072,450	<b>2,136,920</b>
Interfund Transfers	2,566,399	1,812,608	2,163,485	<b>2,163,485</b>
Total Environ. & Transportation	36,502,804	39,516,163	40,946,965	<b>42,770,065</b>
<b><u>Culture &amp; Recreation</u></b>				
Parks, Rec. & Cultural Affairs	6,334,961	5,972,931	5,894,848	<b>6,075,206</b>
Civic Center Fund	2,190,512	2,559,601	2,077,997	<b>2,001,522</b>
Festivals Fund	0	770,722	900,916	<b>1,170,526</b>
Interfund Transfers	759,932	943,414	667,901	<b>759,141</b>
Nondepartmental	142,811	103,064	61,896	<b>61,896</b>
Total Culture & Recreation	9,428,216	10,349,732	9,603,558	<b>10,068,291</b>
<b><u>Community Development</u></b>				
Building Safety	1,643,498	1,753,345	1,743,617	<b>1,792,221</b>
Planning & Development	1,417,026	1,309,732	1,283,391	<b>1,358,378</b>
Housing Trust Fund	400,000	400,000	500,000	<b>600,000</b>
Nondepartmental	382,404	315,949	171,000	<b>141,500</b>
Total Community Development	3,842,928	3,779,026	3,698,008	<b>3,892,099</b>
Capital Reserve Funding	3,480,197	3,286,942	1,062,604	<b>1,183,000</b>
General Debt Service	3,725,948	3,963,086	5,300,319	<b>5,716,681</b>
<b>TOTAL BUDGET</b>	<b>87,533,386</b>	<b>92,723,201</b>	<b>97,886,949</b>	<b>101,114,745</b>
<b>Less: Interfund Transactions</b>	<b>(5,976,306)</b>	<b>(6,128,868)</b>	<b>(4,657,294)</b>	<b>(5,002,882)</b>
<b>NET BUDGET</b>	<b><u>81,557,080</u></b>	<b><u>86,594,333</u></b>	<b><u>93,229,655</u></b>	<b><u>96,111,863</u></b>

## BUDGET SUMMARY - EXPENDITURES

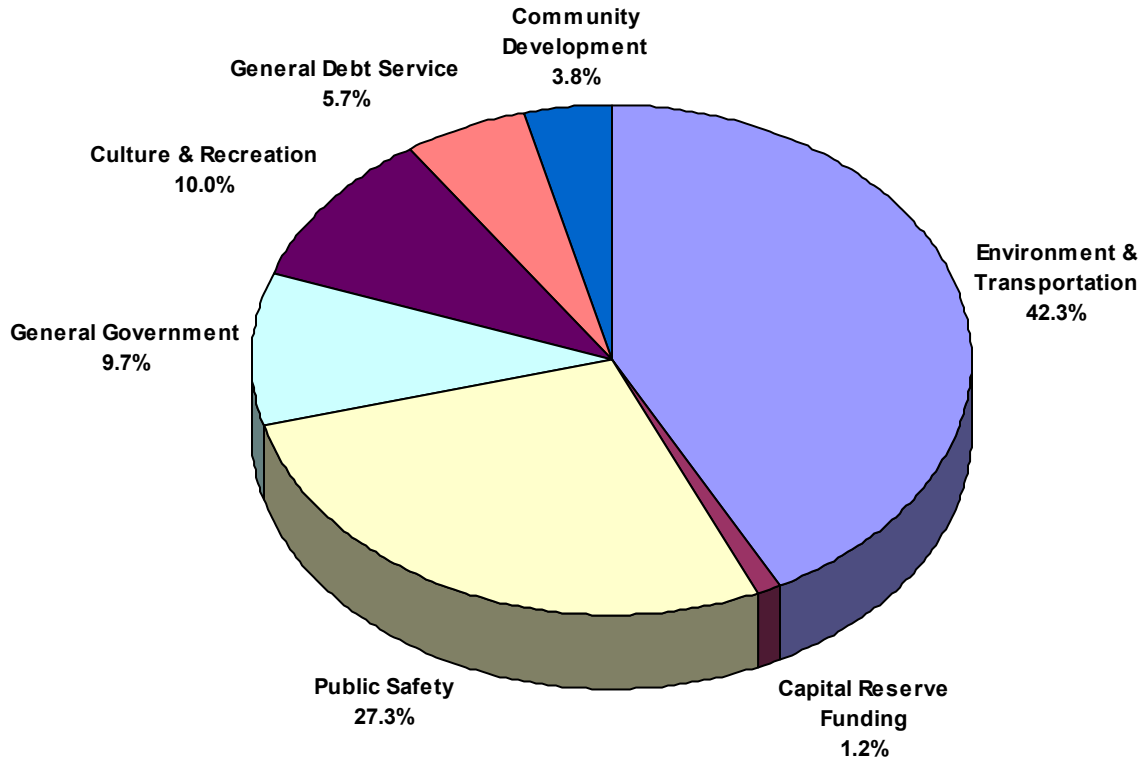
<i><b>Expenditures by Category</b></i>	<b>2000-01 Actual</b>	<b>2001-02 Actual</b>	<b>2002-03 Budget</b>	<b>2003-04 Adopted</b>
Salaries & Wages	32,438,963	33,433,761	34,778,801	<b>36,383,353</b>
Fringe Benefits	10,898,383	11,749,216	11,876,432	<b>13,814,045</b>
Operating Costs	22,108,796	23,470,137	29,520,583	<b>27,742,021</b>
Debt Service	9,762,924	10,557,144	11,872,812	<b>12,159,066</b>
Capital Outlay	<u>6,348,014</u>	<u>7,384,076</u>	<u>5,181,027</u>	<b><u>6,013,378</u></b>
<b>NET BUDGET</b>	<b><u>81,557,080</u></b>	<b><u>86,594,334</u></b>	<b><u>93,229,655</u></b>	<b><u>96,111,863</u></b>

### BUDGET HIGHLIGHTS

- The FY 2003-04 net budget shows an increase of 3.1% compared to the FY 2002-03 budget.
- Personnel costs, including both salaries and wages and fringe benefits, show an increase of 7.6% in FY 2003-04. The adopted budget includes a 3% average merit pay increase for all employees. Due to rising health care and workers' compensation costs, the personnel budget also includes a \$1.05 million increase in the City's contribution to these programs. The adopted budget also includes \$565,000 to fund social security benefits for City firefighters should they vote to enter the social security system. And finally, the personnel budget is affected by the net addition of 12.24 FTE positions. Personnel costs constitute 52.2% of the net budget.
- Citywide operating costs show a decrease of 6.0%. This decrease is due in part to procedural changes in how the City accounts for internal programs such as insurance & bonds and worker's compensation. Factoring out the effect of these changes, operating costs show a 4.2% increase over the current year. Because of rising insurance costs, the citywide budget for insurance shows a \$367,000 increase. Most of this increase (\$276,965) is in the Water Resources Fund and reflects increased premiums on dam insurance. Other major operating cost increases include: \$181,000 for fire annexation contracts; \$269,040 in the festivals fund to support the new Blues & Jazz, Summer Jamz, and Film festivals (these expenses will be offset with revenue); \$100,000 to compensate Buncombe County for tax collection services, \$83,733 to cover increased gasoline costs for the city fleet, \$60,000 to fund the cost of the lobbyist contract and \$50,000 to pay Buncombe County Board of Election costs for the upcoming City Council elections.
- Capital funding shows an overall increase of 16.1%. The largest increase in capital funding is in the Transit Services Fund where three 30-foot buses are scheduled to be replaced. Capital funding in the General Fund is increased by \$227,513 or 9.9%. Most of this increase is directed toward the replacement of aging vehicles in the Fire, Police, and Public Works Departments, and toward the improvement of City parks & greenways.
- Annual debt service requirements for FY 2003-04 total \$12.16 million, a 2.4% increase over FY 2002-03. All of the debt service increase is in the general fund where the City will issue \$3.4 million in debt in FY 2003-04 to fund several large capital items, including the construction of a new fire station 6 in W. Asheville, the purchase of an automated garbage truck and cans, the replacement of the City's radio microwave, and the replacement of a fire engine.
- Expenditures in the Environment & Transportation service area, the City's largest service area (42% of the total FY 2003-04 budget), show an increase of \$1.8 million or 4.5%. Most of this increase is in the Water Resources and Transit Services Funds.
- Highlights in the other services area can be found in the Fund Summary section on page 37.

# BUDGET SUMMARY - EXPENDITURES

## CITY OF ASHEVILLE FY 2003-04 EXPENDITURES BY SERVICE AREA NET TOTAL \$96,111,863



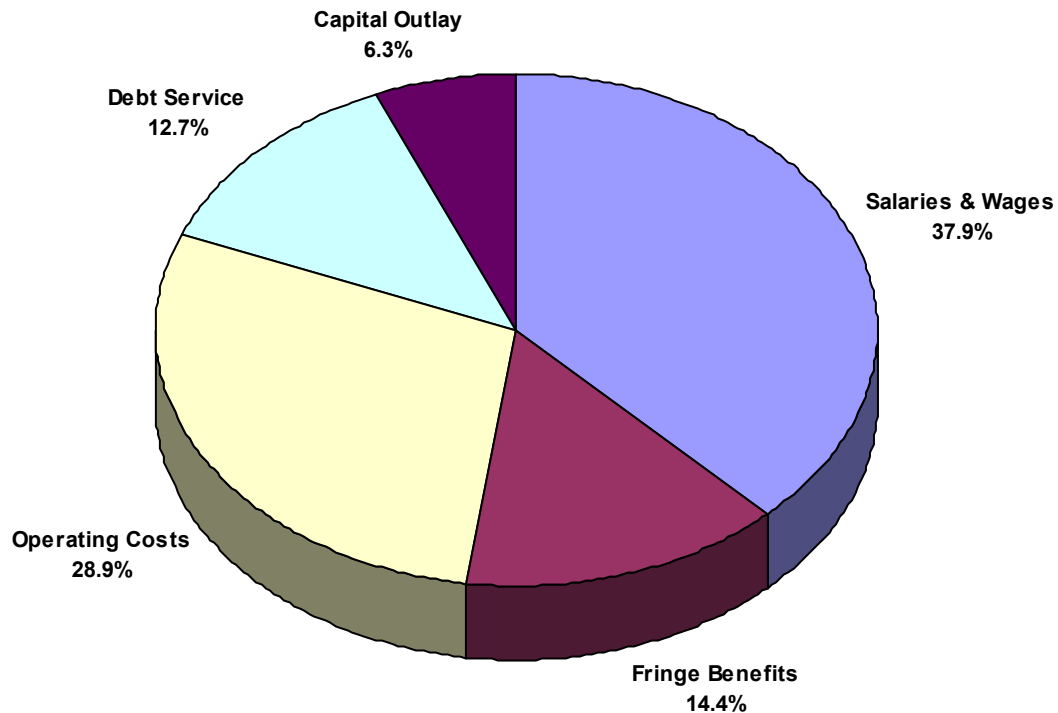
### Budget-to-Budget Expenditure Comparison

<u>Service Areas:</u>	<u>2002-03 Budget</u>	<u>2003-04 Adopted</u>	<u>Change From Prior Year</u>	
			<u>in \$</u>	<u>in %</u>
Environment & Transportation	40,946,965	42,770,065	1,823,100	4.5%
Public Safety	25,003,304	27,651,201	2,647,897	10.6%
Culture & Recreation	9,603,558	10,068,291	464,733	4.8%
General Government	12,272,191	9,833,408	(2,438,783)	-19.9%
Capital Reserve Funding	1,062,604	1,183,000	120,396	11.3%
General Debt Service	5,300,319	5,716,681	416,362	7.9%
Community Development	<u>3,698,008</u>	<u>3,892,099</u>	<u>194,091</u>	<u>5.2%</u>
<b>Total Expenditures</b>	97,886,949	101,114,745	3,227,796	3.3%
<b>Less: Interfund Transactions</b>	(4,657,294)	(5,002,882)	(345,588)	7.4%
<b>Net Expenditures</b>	<u>93,229,655</u>	<u>96,111,863</u>	<u>2,882,208</u>	<u>3.1%</u>

Note: Debt service payments in the Water Resources, Parking Services, and Civic Center funds are included in the Environment & Transportation and Culture & Recreation service areas.

# BUDGET SUMMARY - EXPENDITURES

## CITY OF ASHEVILLE FY 2003-04 EXPENDITURES BY CATEGORY NET TOTAL \$96,111,863



### Budget-to-Budget Expenditure Comparison

<u>Expense Category:</u>	<u>2002-03</u>	<u>2003-04</u>	<u>Change From Prior Year</u>	
	<u>Budget</u>	<u>Adopted</u>	<u>in \$</u>	<u>in %</u>
Salaries & Wages	34,778,801	36,383,353	1,604,552	4.6%
Fringe Benefits	11,876,432	13,814,045	1,937,613	16.3%
Operating Costs	29,520,583	27,742,021	(1,778,562)	-6.0%
Debt Service	11,872,812	12,159,066	286,254	2.4%
Capital Outlay	<u>5,181,027</u>	<u>6,013,378</u>	<u>832,351</u>	<u>16.1%</u>
<b>Net Expenditures</b>	<u>93,229,655</u>	<u>96,111,863</u>	<u>2,882,208</u>	<u>3.1%</u>

## BUDGET SUMMARY - REVENUES

<b><u>Revenue Sources:</u></b>	<b>2000-01 Actual</b>	<b>2001-02 Actual</b>	<b>2002-03 Budget</b>	<b>2003-04 Adopted</b>
Property Tax	27,961,573	28,930,517	31,032,581	<b>32,850,720</b>
Charges for Service	27,490,479	29,617,992	28,953,749	<b>30,062,699</b>
Intergovernmental	15,020,019	12,529,213	12,478,384	<b>13,074,698</b>
Local Option Sales Tax	10,565,136	10,800,880	10,828,473	<b>13,442,527</b>
Other Taxes	230,261	314,843	297,640	<b>250,000</b>
Licenses & Permits	4,854,578	4,671,164	4,586,900	<b>4,742,639</b>
Investment Earnings	1,427,831	715,443	926,014	<b>465,500</b>
Miscellaneous	2,098,450	2,667,888	7,243,028	<b>4,301,440</b>
Other/General Fund Subsidy	1,781,293	2,487,142	1,518,282	<b>1,609,522</b>
Appropriated Fund Bal.	==	==	<u>21,898</u>	<u><b>315,000</b></u>
<b>Total Revenue</b>	91,429,620	92,735,082	97,886,949	<b>101,114,745</b>
<b>Less: Interfund Transactions</b>	(5,976,306)	(6,128,868)	(4,657,294)	<b>(5,002,882)</b>
<b>Net Revenue</b>	<u>85,453,314</u>	<u>86,606,214</u>	<u>93,229,655</u>	<u><b>96,111,863</b></u>

## BUDGET HIGHLIGHTS

- FY 2003-04 net revenue shows an increase of 3.1% compared to FY 2002-03.
- Property tax revenue is the City's single largest revenue source. The property tax base is expected to grow by 5.4% in FY 2003-04. Natural growth in the tax base is expected to be around 2.5%; the rest of the increase is due to the addition of several newly annexed areas to the City's tax base. In addition, based on data from previous years, staff is budgeting a tax collection rate that is 0.5% higher than the rate budgeted for FY 2002-03. As a result, total budgeted property tax revenue shows an increase of 5.9%.
- Revenue from charges for services shows a 3.8% increase for FY 2003-04. Most of this increase is in the Water Resources Fund, where revenue from charges is budgeted to increase by 4.8%. An additional \$265,000 in revenue from charges for service is also expected to be generated in the Festivals Fund from the 3 new City-produced festivals planned for FY 2003-04.
- The FY 2003-04 budget includes \$2.48 million in revenue from the new half-cent sales tax enacted last fall to replace the local government reimbursement payments that were discontinued by the State. Based on economic forecasts from state fiscal analysts and recent trends in the local economy, budget staff is also projecting 3.0% growth for the existing 2-cent sales tax. In total, these changes produce a 24% increase in sales tax revenue for FY 2003-04.
- Intergovernmental revenue shows a 4.8% increase due to the inclusion of \$743,000 in federal and state grant funding for replacement of buses in the Transit Services Fund.
- Investment earnings show a decline due to continuing low interest rates in the market and a reduction in the amount of funds available for investing.
- Miscellaneous revenue increased between FY 2001-02 and FY 2002-03 due to the merger of internal service funds with the general fund. Several large internal service fund revenues, including reimbursement payments from the Asheville Claims Corporation (ACC) and employee health care contributions are classified as miscellaneous revenue. Miscellaneous revenue shows a \$2.9 million decrease in FY 2003-04 due to the elimination of the reimbursement payments from ACC. This decrease is due to procedural changes in how the City accounts for internal programs such as insurance & bonds and worker's compensation.

## BUDGET SUMMARY - REVENUES

<b><u>Summary of City Funds</u></b>	<b>2000-01 Actual</b>	<b>2001-02 Actual</b>	<b>2002-03 Budget</b>	<b>2003-04 Adopted</b>
<b><u>General Fund</u></b>				
Property Tax	27,961,573	28,930,517	31,032,581	<b>32,850,720</b>
Intergovernmental	13,759,847	10,872,173	10,754,357	<b>10,623,954</b>
Local Option Sales Tax	10,565,136	10,800,880	10,828,473	<b>13,442,527</b>
Other Taxes	230,261	314,843	297,640	<b>250,000</b>
Charges For Service	4,946,810	5,321,587	4,577,383	<b>4,598,099</b>
Licenses & Permits	4,672,644	4,417,041	4,336,900	<b>4,492,639</b>
Investment Earnings	763,388	432,399	422,514	<b>362,000</b>
Miscellaneous	148,972	350,236	5,092,122	<b>2,109,920</b>
Other	0	693,347	0	<b>0</b>
Appropriated Fund Bal.	--	--	0	<b>315,000</b>
<b>Total General Fund</b>	<b><u>63,048,631</u></b>	<b><u>62,133,023</u></b>	<b><u>67,341,970</u></b>	<b><u>69,044,859</u></b>
<b><u>Water Resources Fund</u></b>				
Charges For Service	20,697,342	21,390,338	21,579,300	<b>22,606,000</b>
Investment Earnings	626,628	253,699	500,000	<b>100,000</b>
Miscellaneous	16,734	12,417	2,700	<b>2,700</b>
<b>Total Water Resources Fund</b>	<b><u>21,340,704</u></b>	<b><u>21,656,454</u></b>	<b><u>22,082,000</u></b>	<b><u>22,708,700</u></b>
<b><u>Transit Services Fund</u></b>				
Intergovernmental	1,260,172	1,657,040	1,724,027	<b>2,450,744</b>
General Fund Subsidy	813,485	813,485	813,485	<b>813,485</b>
Licenses & Permits	181,934	254,123	250,000	<b>250,000</b>
Charges For Service	525,239	533,612	575,650	<b>537,989</b>
Miscellaneous	12,082	(31,837)	26,556	<b>0</b>
Investment Earnings	17,284	0	0	<b>0</b>
Appropriated Fund Bal.	--	--	21,898	<b>0</b>
<b>Total Transit Services Fund</b>	<b><u>2,810,196</u></b>	<b><u>3,226,423</u></b>	<b><u>3,411,616</u></b>	<b><u>4,052,218</u></b>
<b><u>Parking Services Fund</u></b>				
Miscellaneous	1,932,655	2,116,075	2,072,450	<b>2,136,920</b>
General Fund Subsidy	170,980	0	0	<b>0</b>
Investment Earnings	20,705	26,188	0	<b>0</b>
<b>Total Parking Services Fund</b>	<b><u>2,124,340</u></b>	<b><u>2,142,263</u></b>	<b><u>2,072,450</u></b>	<b><u>2,136,920</u></b>

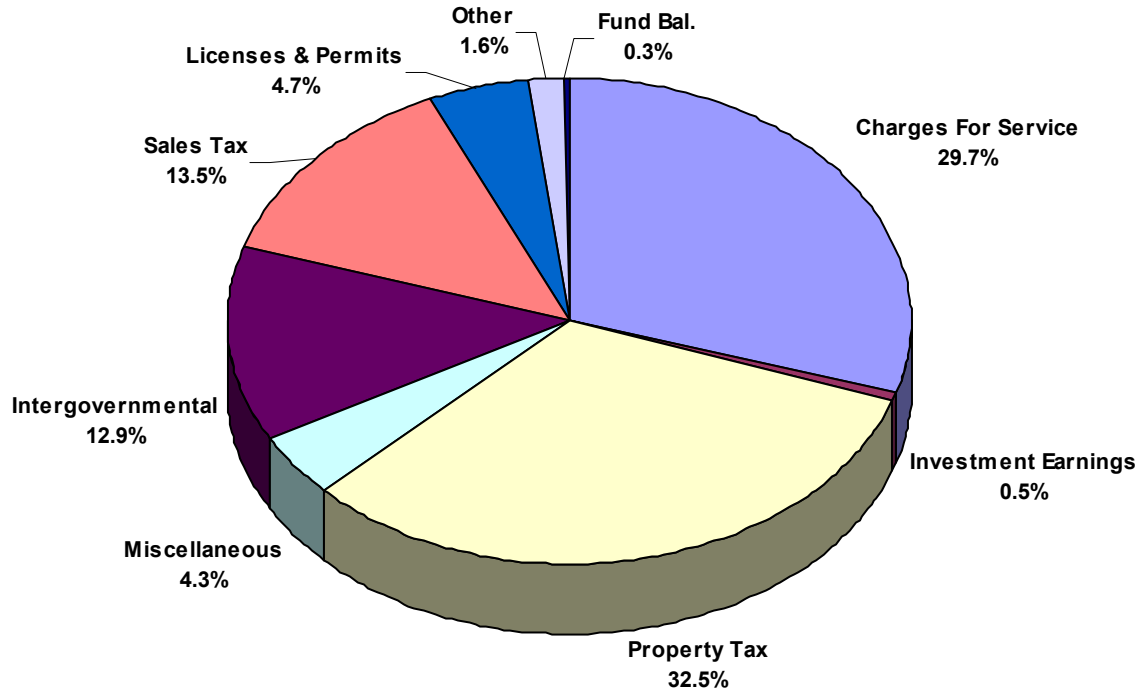
## BUDGET SUMMARY - REVENUES

<u><i>Summary of City Funds</i></u>	<b>2000-01 Actual</b>	<b>2001-02 Actual</b>	<b>2002-03 Budget</b>	<b>2003-04 Adopted</b>
<b><u><i>Civic Center Fund</i></u></b>				
Charges For Service	1,321,088	1,578,706	1,329,000	<b>1,163,585</b>
General Fund Subsidy	759,932	943,414	667,901	<b>759,141</b>
Other	36,896	36,896	36,896	<b>36,896</b>
Miscellaneous	(11,993)	217,885	44,200	<b>41,900</b>
Investment Earnings	(174)	110	0	<b>0</b>
<b>Total Civic Center Fund</b>	<u>2,105,749</u>	<u>2,777,011</u>	<u>2,077,997</u>	<b><u>2,001,522</u></b>
 <b><u><i>Festivals Fund</i></u></b>				
Charges For Service		793,749	892,416	<b>1,157,026</b>
Miscellaneous		3,047	3,500	<b>3,500</b>
Investment Earnings		3,112	5,000	<b>10,000</b>
<b>Total Festivals Fund</b>		<u>799,908</u>	<u>900,916</u>	<b><u>1,170,526</u></b>



# BUDGET SUMMARY - REVENUES

## CITY OF ASHEVILLE FY 2003-04 BUDGET BY REVENUE SOURCE NET TOTAL \$96,111,863



### Budget-to-Budget Revenue Comparison

<b><u>Revenue Sources:</u></b>	<b><u>2002-03 Budget</u></b>	<b><u>2003-04 Adopted</u></b>	<b><u>Change From Prior Year</u></b>	
			<b><u>in \$</u></b>	<b><u>in %</u></b>
Property Tax	31,032,581	32,850,720	1,818,139	5.9%
Charges For Service	28,953,749	30,062,699	1,108,950	3.8%
Intergovernmental	12,478,384	13,074,698	596,314	4.8%
Sales & Other Taxes	11,126,113	13,692,527	2,566,414	23.1%
Licenses & Permits	4,586,900	4,742,639	155,739	3.4%
Investment Earnings	926,014	465,500	(460,514)	-49.7%
Miscellaneous	7,243,028	4,301,440	(2,941,588)	-40.6%
Other	1,518,282	1,609,522	91,240	6.0%
App. Fund Balance	<u>21,898</u>	<u>315,000</u>	<u>293,102</u>	<u>1338.5%</u>
<b>Total Revenue</b>	97,886,949	101,114,745	3,227,796	3.3%
<b>Less: Interfund Transactions</b>	(4,657,294)	(5,002,882)	(345,588)	7.4%
<b>Net Revenue</b>	<u>93,229,655</u>	<u>96,111,863</u>	<u>2,882,208</u>	<u>3.1%</u>

## BUDGET SUMMARY - STAFFING

### FULL-TIME EQUIVALENT POSITIONS BY FUND

	2000-01 Actual	2001-02 Actual	2002-03 Budget	2003-04 Adopted	2003-04 Change
General Fund	817.46	813.95	801.56	809.93	8.37
Enterprise Funds	138.13	145.63	143.88	147.75	3.87
Internal Service Funds	33.55	30.00	0.00	0.00	0.00
Grant Funds	13.50	8.00	9.00	9.00	0.00
<b>TOTAL CITY WIDE</b>	1,002.64	997.58	954.44	966.68	12.24

### BUDGET HIGHLIGHTS

- The FY 2003-04 adopted budget shows a net increase of 12.24 full time equivalent (FTE) positions.
- The adopted budget includes a net increase of 14 FTE positions in the Public Safety service area. Nine new Firefighters were added to serve newly annexed areas in South Asheville, and six new Police Officers and a Training Coordinator were added in the Police Department. 45% of all City employees are employed in the area of Public Safety.
- Two other new positions were added in the general fund: 1) a Construction Inspector in the Engineering Department to improve inspection services, and 2) a MEO II in the Public Works Department to maintain the beneficial fill site at Azalea Rd. The cost of both new positions should be recouped through the generation of additional revenue.
- The water resources fund includes the addition of 4 operators and a supervisor for safety and optimization of the treatment facilities and 2 cross connection control inspectors to meet state mandates. To offset these additions, two current positions will be deleted. The result is a net increase of 5 FTE positions in the water resources fund.
- 4 FTE positions were eliminated in the Sanitation Division based on the success of the automated garbage collection pilot program.
- Other positions eliminated from the budget include: 1) an Account Clerk Senior in the Civic Center; 2) a part-time Service Writer in Fleet Maintenance; 3) an Urban Planner II in Planning & Development, and 4) various part-time positions in the After School program.
- The Cable Access Coordinator was moved from the General Administration Department to the Finance Department's Information Services division.
- The charts on the following three pages detail the changes in FTE positions by service area, department, and division for each of the last four fiscal years.

## BUDGET SUMMARY - STAFFING

SERVICE AREAS Departments & Divisions	2000-01 Actual	2001-02 Actual	2002-03 Budget	2003-04 Adopted
<b><u>Public Safety</u></b>				
Police				
Administration	5.00	7.00	6.00	<b>7.00</b>
Criminal Investigations	33.00	39.00	37.00	<b>37.00</b>
Support Bureau	40.00	37.00	36.00	<b>35.00</b>
Patrol Bureau	139.00	138.00	139.00	<b>144.00</b>
Animal Control	0.00	0.00	3.00	<b>3.00</b>
Subtotal Police	<u>217.00</u>	<u>221.00</u>	<u>221.00</u>	<u><b>226.00</b></u>
Police				
Grant Funded Positions	5.00	0.00	0.00	<b>0.00</b>
Fire				
Administration & Logistics	5.00	4.00	8.00	<b>7.00</b>
Emergency Response	191.00	192.00	177.00	<b>187.00</b>
Fire Marshal's Office	8.00	8.00	12.00	<b>14.00</b>
Professional Standards	0.00	0.00	2.00	<b>0.00</b>
Investigations	0.00	0.00	0.00	<b>0.00</b>
Special Operations	0.00	0.00	0.00	<b>0.00</b>
Subtotal Fire	<u>204.00</u>	<u>204.00</u>	<u>199.00</u>	<u><b>208.00</b></u>
<b>Total Public Safety</b>	<u><b>426.00</b></u>	<u><b>425.00</b></u>	<u><b>420.00</b></u>	<u><b>434.00</b></u>
<b><u>Culture &amp; Recreation</u></b>				
Parks, Recreation & Cultural Affairs				
Administration	6.75	9.50	5.00	<b>5.00</b>
Recreation Programs	31.28	28.53	25.65	<b>25.90</b>
Landscape Design	2.00	0.00	0.00	<b>0.00</b>
Athletics	5.00	6.00	6.00	<b>6.00</b>
Riverside Cemetery	2.00	2.00	2.00	<b>2.00</b>
After School Program	15.80	12.54	8.91	<b>6.90</b>
Cultural Affairs	6.75	1.75	1.75	<b>1.75</b>
Park Maintenance	28.00	33.00	34.00	<b>35.00</b>
ADA/Contracts	1.00	0.00	0.00	<b>0.00</b>
Building Maintenance	8.25	8.50	8.00	<b>7.00</b>
City Hall Operations	6.50	5.50	4.50	<b>4.50</b>
Subtotal Parks & Recreation	<u>113.33</u>	<u>107.32</u>	<u>95.81</u>	<u><b>94.05</b></u>
Festivals Fund	0.00	5.00	5.00	<b>5.00</b>
Civic Center Fund	16.63	17.63	15.88	<b>14.75</b>
<b>Total Culture &amp; Recreation</b>	<u><b>129.96</b></u>	<u><b>129.95</b></u>	<u><b>116.69</b></u>	<u><b>113.80</b></u>

## BUDGET SUMMARY - STAFFING

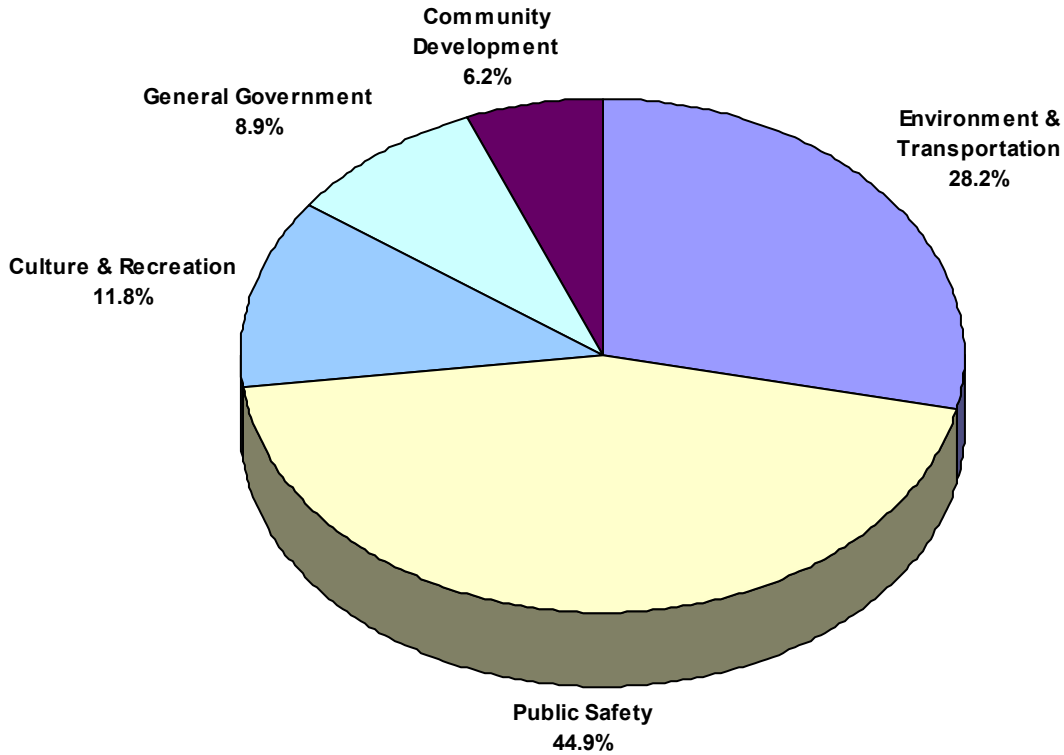
SERVICE AREAS Departments & Divisions	2000-01 Actual	2001-02 Actual	2002-03 Budget	2003-04 Adopted
<b><u>Community Development</u></b>				
Planning & Development				
Planning Services	11.00	12.00	11.00	16.00
City Development	4.75	5.00	4.00	4.00
Code Enforcement	6.00	5.00	6.00	0.00
Transportation Planning	0.00	0.00	0.00	0.00
Historic Resources	1.00	1.00	1.00	1.00
Subtotal Planning & Development	22.75	23.00	22.00	21.00
Building Safety				
Inspections	28.00	27.00	26.00	30.00
Development & Permitting	4.00	4.00	4.00	0.00
Subtotal Building Safety	32.00	31.00	30.00	30.00
Community Development Fund	8.50	8.00	9.00	9.00
<b>Total Community Development</b>	<b><u>63.25</u></b>	<b><u>62.00</u></b>	<b><u>61.00</u></b>	<b><u>60.00</u></b>
<b><u>Environment &amp; Transportation</u></b>				
Water Resources Fund				
Administration	6.00	6.00	6.00	6.00
Meter Services	9.00	9.00	9.00	9.00
Water Education	2.00	2.00	2.00	1.00
Water Maintenance	58.00	59.00	57.00	57.00
Water Production	24.50	25.00	25.00	29.00
Construction Crew	6.00	6.00	8.00	10.00
Subtotal Water Resources Fund	105.50	107.00	107.00	112.00
Public Works				
Administration	7.00	7.00	4.00	4.00
Signs & Markings	8.00	8.00	4.00	4.00
Street Maintenance	49.00	49.00	50.00	50.00
Fleet Maintenance	20.30	18.75	16.50	15.63
Sanitation	47.00	44.00	39.00	36.00
Stormwater Maintenance	10.00	10.00	10.00	10.00
Subtotal Public Works	141.30	136.75	123.50	119.63
Engineering				
City Engineering	18.00	18.00	17.00	17.00
Transportation Services	5.00	6.00	4.00	5.00
Traffic Signal Maintenance	0.00	0.00	3.00	3.00
Subtotal Engineering	23.00	24.00	24.00	25.00
Transit Services Fund	1.00	1.00	1.00	1.00
Parking Services Fund	15.00	15.00	15.00	15.00
<b>Total Environment &amp; Transportation</b>	<b><u>285.80</u></b>	<b><u>283.75</u></b>	<b><u>270.50</u></b>	<b><u>272.63</u></b>

## BUDGET SUMMARY - STAFFING

SERVICE AREAS Departments & Divisions	2000-01 Actual	2001-02 Actual	2002-03 Budget	2003-04 Adopted
<b><u>General Government</u></b>				
General Administration				
City Clerk	1.00	1.00	1.00	<b>1.00</b>
City Manager	4.75	4.00	4.00	<b>4.00</b>
Legal Services	6.00	6.00	5.00	<b>5.00</b>
Budget & Research	3.00	4.00	4.00	<b>4.00</b>
Community Affairs	2.00	2.00	2.00	<b>1.00</b>
Economic Development	1.00	1.00	1.00	<b>1.00</b>
Subtotal General Administration	17.75	18.00	17.00	<b>16.00</b>
Finance				
Administration	3.00	3.00	2.00	<b>2.00</b>
Accounting	12.00	13.00	17.00	<b>16.00</b>
Collections	10.00	10.00	0.00	<b>0.00</b>
Purchasing	5.00	5.00	4.00	<b>4.00</b>
Information Services	14.00	14.00	13.00	<b>14.00</b>
Risk Management Admin	4.00	3.00	3.00	<b>3.00</b>
Print Shop	3.00	3.00	2.00	<b>2.00</b>
Central Stores	3.00	3.00	2.00	<b>2.00</b>
Customer Service	12.00	12.00	15.00	<b>16.00</b>
Subtotal Finance	66.00	66.00	58.00	<b>59.00</b>
Human Resources				
Administration	6.63	6.63	5.00	<b>6.00</b>
Employee Benefits	2.00	2.00	2.00	<b>2.00</b>
City Employment	2.00	2.00	2.00	<b>1.00</b>
Health Services	3.25	2.25	2.25	<b>2.25</b>
Subtotal Human Resources	13.88	12.88	11.25	<b>11.25</b>
<b>Total General Government</b>	<u>97.63</u>	<u>96.88</u>	<u>86.25</u>	<b><u>86.25</u></b>

# BUDGET SUMMARY - STAFFING

## CITY OF ASHEVILLE FY 2003-04 FTE POSITIONS BY SERVICE AREA TOTAL: 966.68



### Budget-to-Budget Staffing Comparison

<u>Service Areas:</u>	<u>2002-03</u>	<u>2003-04</u>	<u>Change From Prior Year</u>	
	<u>Budget</u>	<u>Adopted</u>	<u>in \$</u>	<u>in %</u>
Environment & Transportation	270.50	272.63	2.13	0.8%
Public Safety	420.00	434.00	14.00	3.3%
Culture & Recreation	116.69	113.80	(2.89)	-2.5%
General Government	86.25	86.25	0.00	0.0%
Community Development	<u>61.00</u>	<u>60.00</u>	<u>(1.00)</u>	<u>-1.6%</u>
<b>Total Citywide FTE Positions</b>	<u>954.44</u>	<u>966.68</u>	<u>12.24</u>	<u>1.3%</u>

## ANALYSIS OF FUND BALANCE

<b><u>GENERAL FUND</u></b>	<b>2002-03 Budget</b>	<b>2002-03 Estimate</b>	<b>2003-04 Adopted</b>
<b><u>Revenues:</u></b>			
Property Tax	31,032,581	31,032,581	32,850,720
Charges For Service	4,577,383	4,592,938	4,598,099
Intergovernmental	10,754,357	10,676,960	10,623,954
Sales & Other Taxes	11,126,113	11,868,473	13,692,527
Licenses & Permits	4,336,900	4,439,305	4,492,639
Investment Earnings	422,514	287,000	362,000
Miscellaneous	5,092,122	5,141,670	2,109,920
<b>Total Revenues</b>	<b><u>67,341,970</u></b>	<b><u>68,038,927</u></b>	<b><u>68,729,859</u></b>
<b><u>Expenditures:</u></b>			
Environment & Transportation	13,380,899	13,313,995	13,872,227
Public Safety	25,003,304	24,878,287	27,651,201
Culture & Recreation	6,624,645	6,591,522	6,896,243
General Government	12,272,191	12,210,830	9,833,408
Capital Reserve Funding	1,062,604	1,062,604	1,183,000
Debt Service	5,300,319	5,300,319	5,716,681
Community Development	<u>3,698,008</u>	<u>3,679,518</u>	<u>3,892,099</u>
<b>Total Expenditures</b>	<b><u>67,341,970</u></b>	<b><u>67,037,075</u></b>	<b><u>69,044,859</u></b>
<b>Revenues Over (Under) Expenditures</b>	<b>0</b>	<b>1,001,852</b>	<b>(315,000)</b>
<b>Unreserved Fund Balance:</b>			
<b>Beginning</b>	10,008,734	10,008,734	11,010,586
<b>Ending</b>	10,008,734	11,010,586	10,695,586
<b>Ending Unreserved Fund Balance as a % of Total Expenditures</b>	<b>14.86%</b>	<b>16.42%</b>	<b>15.49%</b>

One measure of a city's financial strength is the level of its available fund balances. In general, fund balance is excess or surplus money. At the end of a fiscal year, unreserved fund balance is that portion of a municipality's money that can be appropriated in the new fiscal year to cover expenditures. Fund balance that is unappropriated after budget adoption serves as a general operating reserve for the city. This operating reserve is identified as unreserved fund balance in the chart above.

The North Carolina Local Government Commission recommends that for the general fund, fund balance available for appropriation should not drop below 8% of total general fund expenditures. This level is generally regarded as a minimum level to avoid cash-flow interruptions, generate interest income, eliminate the need for short-term borrowing, and assist in maintaining investment grade bond ratings.

The City estimates that for the general fund, fund balance available for appropriation will be approximately \$11.0 million at the end of fiscal year 2002-03, which will equal 16.42% of total estimated FY 2002-03 general fund expenditures. The FY 2003-04 adopted budget includes a \$315,000 appropriation from fund balance. At the end of FY 2003-04, budget staff estimates that fund balance available for appropriation will equal 15.49% of net general fund expenditures.

# ANALYSIS OF FUND BALANCE

## CITY OF ASHEVILLE ANALYSIS OF FUND BALANCE - GENERAL FUND

<u>Fiscal Year</u>	<u>Unreserved Fund Balance</u>	<u>Unreserved Fund Balance as a % of Expenditures</u>	<u>Group Average**</u>
1992-93	8,465,472	20.6%	N/A
1993-94	7,205,338	16.2%	N/A
1994-95	7,733,696	18.3%	25.9%
1995-96	11,095,376	23.4%	26.4%
1996-97	9,955,352	19.5%	26.7%
1997-98	8,781,449	17.4%	29.0%
1998-99	8,251,287	14.5%	25.5%
1999-00	8,492,694	14.1%	23.6%
2000-01	7,312,526	11.9%	25.2%
2001-02	10,008,734	16.5%	23.7%
2002-03 (Est.)	11,010,586	16.4%	N/A
2003-04 (Est.)	10,695,586	15.5%	N/A

\*\* Group average is the average unreserved fund balance as a percentage of general fund expenditures for all non-electric cities in North Carolina with a population greater than 50,000. Cities included in this grouping are: Asheville, Cary, Charlotte, Durham, Greensboro, Jacksonville, Raleigh, Wilmington, & Winston-Salem.

(Source: North Carolina Department of State Treasurer)

### CITY OF ASHEVILLE FUND BALANCE

